

**National Institute of Health Doutor Ricardo Jorge, I.P.**

- Notice No. **2109/2021**, of **February 2**

**Notice for the opening of an International Selection Procedure for recruitment of a PhD Researcher under the European project Beyond 1 Million Genomes (B1MG), funded by European Commission (ID:951724).**

1. In accordance with the provisions of Article 11 of Decree-Law No. 57/2016 published on August, 29, it becomes public that, by resolution of the Deputy President of the Directive Board of the National Institute of Health Doutor Ricardo Jorge, I.P. (INSA, IP) of December, 23 of 2020, an international call is open for a period of 20 working days from the date of this notice publication in *Diário da República*, for the recruitment, by international selection, of a PhD position, under a fixed-term public service work contract regime, to carry out scientific research activities within the scope of the European project Beyond 1 Million Genomes (B1MG), funded by European Commission (ID:951724).

This Coordination and Support Action will develop activities to support the implementation of the European 1+ Million Genomes initiative (<https://ec.europa.eu/digital-single-market/en/european-1-million-genomes-initiative>). The hired doctorate will join the Workpackage 5 team, “Delivering Personalized Medicine Cross-borders: Implementation in Healthcare Systems and Societal Impact”, actively participating in the activities provided for in the application, namely:

- 1) Development of a “Maturity Level Model” (MLM) to assess the current European alignment regarding the installed capacity for the implementation of Personalized Medicine (MP) in European Health Systems;
- 2) Planning and application of qualitative methods of consensus, namely Delphi panel, with international experts;
- 3) Statistical analysis and communication of results, with the preparation of a technical report;
- 4) Support and support for the organization (technical and logistics) of "Country Visits" in selected European institutions;
- 5) Support and support (technical and logistical) in the organization of an international Workshop;
- 6) Support in the elaboration of a Roadmap for the implementation of PM in Health Systems, at European level, based on the acquired experience;
- 7) Assistance to the coordination of WP5 and team, in the management of project activities, including document management, organization of meetings and preparation of national and international presentations.

2. Applicable legislation:

- a) Decree-Law no. 57/2016, of August, 29, in its current version, which approves the Legal Regimen of Scientific Employment (RJEC);
- b) Law no. 35/2014, of June, 20, in its current version, which approves the General Labour Law in Public Functions (LTFP);

3. Pursuant to article 16 of Decree-Law no. 57/2016, of August, 29, this tender procedure is exempted from the authorization of the members of the Government responsible for the areas of Finance and Public Administration, namely the one mentioned in paragraph 3 of article 7 of the LTFP, from the prior favourable opinion of the members of the Government responsible for the areas of Finance and Public Administration referred to in paragraph 5 of article 30 of the LTFP and the procedure for the recruitment of workers in requalification situation, referred to in article 265 of the LTFP.

4. Workplace: the work will be performed at the INSA, IP facilities, Avenida Padre Cruz, 1649-016 Lisboa, Portugal.

5. Remuneration and social benefits: the monthly remuneration will be in accordance to item a) of paragraph 1 of article 15 of the RJEC, corresponding to level 33 of the single remuneration table approved by Administrative Rule no. 1553-C/2008, of December, 31, amounting to € 2.128,34.

6. The candidates to this call may be national, foreign and stateless persons holding a doctoral degree in one of the scientific areas required and a scientific and professional *curriculum* that demonstrates an adequate profile for the activity to be developed. If the doctoral degree was awarded by a foreign higher education institution, it must comply with the provisions of Decree-Law no. 66/2018, of August, 16, and all formalities established therein must be fulfilled at the deadline of this call application.

7. Admission requirements: general admission requirements to this call are those defined in Article 17 of the LTFP and the special requirements defined in the following points.

7.1. Special requirements: Doctoral degree in Social and Human Sciences, Social and Political Sciences, Economics, Management, Biological Sciences, Health Sciences, Psychology or related areas.

7.2. Preferred requirements:

- a) PhD with dissertation in the areas: Public Administration - Specialization in Health; Public Policies - specialization in Health; Public health; Global Health; Management - specialization in the Health area; Health Economics; Political economy; Genomics; Personalized Medicine; other areas / themes considered relevant by the competition jury;
- b) Proven and relevant professional experience in the research area, namely in Public Health, Public Policies, Health Systems, Health Economics, Health Sciences;
- c) Experience in qualitative research in Health, namely previous experience in the qualitative approach in consensus methods, namely Delphi technique and other methods (construction of questionnaires, conducting interviews, analysis and communication of results);
- d) Experience or knowledge in Maturity Models (preferably applied to the health system or health services);
- e) Proven competence in writing and preparing scientific publications and technical reports;
- f) Fluent command of the English language, in oral and written form;
- g) Fluent command of the Portuguese language, in oral and written form;
- h) Experience in project management;
- i) Participation in European and / or international cooperation projects;

- j) Capacity for individual and team work;
- l) Good communication skills;
- m) Autonomy and initiative.

8. Selection and assessment criteria: in accordance with article 5<sup>th</sup> of the RJEC and article 10<sup>th</sup> of ECIC, the selection will be made through the assessment of the applicant's scientific and curricular career, which focuses on the relevance, quality and timeliness of the his/her professional experience in the last five years in the scientific areas of the call and in assessing the suitability of the candidate's experience for the development of the above project, through curricular evaluation.

8.1. The period of five years referred in the preceding paragraph may be increased by the jury, at the request of the candidate, when justified on grounds of suspension of the scientific activity for socially protected reasons, namely for reasons of parental leave, prolonged serious illness, and other situations of unavailability for work that is legally protected.

9. The candidates' evaluation will be scored on a numerical scale from 0 to 20, taking into account the items mentioned in points 7 and 8, and will consist of the candidates' *curriculum vitae* assessment and of the suitability of those items to the preferred requirements of the position.

10. The criteria to be used for assessment and weighting, as well as the final scoring system, including the respective classification formula, are set out in the minutes of the jury meeting, which will be made available to the candidates on request.

11. The assessment mentioned in the preceding clause may be supplemented by an interview to the candidates, aimed at obtaining clarifications or explanations regarding the elements contained in the candidates' curricula. If applicable, the interview will have a weight of 20% in the final classification.

12. The jury deliberates by means of a nominal vote based on the assessment criteria adopted and published, and abstentions are not allowed.

13. Minutes of the meetings of the jury, containing a summary of what has taken place in them, as well as the votes cast by each of the members and their reasons, shall be drawn up and made available to the candidates, whenever requested.

14. After completing the application of the assessment criteria, the jury will draw up the ordered list of the candidates approved with their respective classification.

15. The final deliberation of the jury is ratified by the President of the Directive Board of INSA, IP, who also has the competence to decide on the hiring.

16. Formalization of the application:

16.1. Applications must be formalized by submitted through the mandatory filling of the application form, available on the INSA website, at [www.insa.min-saude.pt](http://www.insa.min-saude.pt) under the “Institutional - management tools - recruitment - international tender procedures”.

The candidate must identify, unequivocally, on the application form the desired job with an indication of the career, category and activity that characterize the job to be filled.

16.2. The application form shall be accompanied by the documents proving the conditions laid down in points 6 and 7, namely:

- a) Copy of doctoral certificate or diploma;
- b) Summary of the doctoral thesis;
- c) Detailed *Curriculum vitae*, written in Portuguese or English, demonstrating the scientific activities developed and the corresponding periods of time, the publications, and the indication of the professional experience referred in paragraphs 6 and 7;
- d) Two reference letters;
- e) Other relevant documents.

17. All applicants who formalize their application incorrectly or who fail to provide the requirements imposed by this call are excluded from admission.

18. In case of doubt, the jury is entitled to request further documentation to support candidate’s statements.

19. False statements by the candidate shall be punished in accordance with the law.

20. The list of admitted and excluded candidates as well as the final classification list shall be published on the premises of the Directorate of Human Resources Management, of the National Institute of Health Doutor Ricardo Jorge, I.P., Avenida Padre Cruz, 1649-016 Lisbon and advertised on the INSA website at [www.insa.min-saude.pt](http://www.insa.min-saude.pt); the candidates shall be notified by email with receipt of delivery of the notification.

21. Preliminary Hearing and deadline for the Final Decision: Pursuant to article 121.º of the Code of Administrative Procedure. After being notified, candidates have 10 working days to present their arguments.

22. Pursuant to article 11<sup>th</sup> of the RJEC, this Notice shall be advertised on the public employment portal, at [www.bep.gov.pt](http://www.bep.gov.pt), on the INSA website at [www.insa.min-saude.pt](http://www.insa.min-saude.pt) and on the FCT, IP website [www.eracareers.pt](http://www.eracareers.pt), in Portuguese and English.

23. The present call is valid for filling the indicated vacancy, and for those that may occur within 18 months, counting from the date of ratification of the final ranking list.

24. This contract of employment under a 36 months fixed-term public service work regime will expire due to the supervening, absolute and definite impossibility of being given continuity if its respective financing ceases by the funding institution, without prejudice to the notification of termination to the employee, , in accordance with the provisions of article 293 of the General Labor Law in Public Functions..

25. Non-discrimination and equal access policy: INSA, IP, actively promotes a policy of non-discrimination and equal access, so that no candidate can be privileged, benefited, disadvantaged or exempted of any right nor dismissed from any settled duty, in particular, to ancestry, age, gender, sexual orientation, marital status, family situation, economic situation, education, social origin or condition, genetic heritage, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological beliefs and union membership.

26. Under Decree-Law no. 29/2001 of February 3, the candidate with a disability has preference in equal classification, which prevails over any other legal preference. The candidate (s) is (are) required to state in the application form, under oath, the respective degree of disability, type of disability and the communication means/expression to use in the selection process, in accordance with the abovementioned law.

27. In accordance with the article 13<sup>th</sup> of the RJEC and article 19 of the ECIC, the jury has the following composition:

*Presidente*

- Astrid Moura Vicente, the project's responsible investigator, INSA, IP

*Vogais efetivos:*

- Teresa Caldas de Almeida, doctor, INSA, IP (replaces the President in her absences and impediments);

- Mafalda Bourbon, research scientist, INSA, IP

*Vogais suplentes:*

- Maria Luís Cardoso, pharmaceutical, INSA, IP

- Hugo Martiniano, research scientist, INSA, IP

Lisbon, February 2, 2021

Paula Caires da Luz, *Diretora de Gestão de Recursos Humanos*